Loyola University Maryland Dependent Tuition Remission Waiver

Eligible employees who have satisfied three or more consecutive years of full-time employment at an accredited four-year institution of higher education, **immediately preceding** their employment at Loyola, will be eligible for dependent tuition remission coinciding with the beginning of the next academic year.

To determine eligibility, the employee must complete **Section 1** and then forward the Waiver to their previous employer. The previous employer must complete **Section 2**. The completed Waiver must be emailed to the Benefits and Wellness Office at humanresources@loyola.edu or fax to 410-617-5072.

1. EMPLOYEE INFORMATION		
Name:		Loyola ID Number:
(Last)	(First)	
Campus Address/Department:		Office Phone Ext:
Loyola Date of Hire:	Er	mployment Status (<i>please check</i>): Full-Time
		fits. For more information, including the full policy go to www.loyola.edu/department/hr/benefits/tuition
		er, the employee certifies that the information provided is accurate. Il eligibility requirements of the Tuition Remission Program to receive
Signature of Employee:		Date:
organization. By signing this Winformation.	aiver, the forn	individual listed above is a former employee of your ner employee is authorizing you to verify the following
Date of Hire:	Date of Last Day	r:Years Employed:
Employment Type (please check):	Full-Time Part-Time	Faculty Administrator Staff
Name:		
Title:		
Email/Phone:		
LOYOLA HUMAN RESOURCES USE ONLY		
Date Received:	Approved by:	Date: